

Nebraska Collaborative Partnership Agreement* for Early Childhood Programs and Services

Location /Name of Program: _____

Key Partnering Entities: _____

Contact Information: _____

I. Introduction:

A. Purpose:

B. Scope:

II. Ongoing coordination and planning will address the following elements¹:

1. Educational activities, curricular objectives, and instruction;
2. Public information dissemination and access to programs for families contacting the Head Start program or any of the preschool programs;
3. Selection priorities for eligible children to be served by programs;
4. Service areas;
5. Staff training, including opportunities for joint staff training on topics such as academic content standards, instructional methods, curricula, and social and emotional development;
6. Program technical assistance;
7. Provision of additional services to meet the needs of working parents, as applicable;
8. Communications and parent outreach for smooth transitions to kindergarten as required in'
9. Provision and use of facilities, transportation, and other program elements, and
10. Other elements mutually agreed to by the parties to such memorandum;

ROLES/RESPONSIBILITIES

Name of Person Responsible	Task/Activity	Timeline/When	Location/Where	Outcome

TERMS OF AGREEMENT

This agreement shall be in place for two years from _____ to _____, unless specified otherwise. The dissolution of this agreement shall require notification within _____ days of the signatories of this agreement. In the event of a formal grievance or conflict, the signatories will _____ in order to effectively resolve in a timely , efficient, and respectful manner with the intent of no disruption of quality services to children and their families.

UPDATES AND DISSEMINATION

_____ shall be responsible for ensuring that this agreement is reviewed and updated annually and the agreement will be in effect to align with the school calendar year. Distribution and dissemination of this agreement shall be the responsibility of _____.

APPENDIX (considerations)

- Links or copies of current regulations and standards, including children with disabilities or developmental delays, transportation, confidentiality, child abuse/neglect reporting requirements
- Agreed upon forms to address application for enrollment, determining eligibility, informed consent, emergency and/or medical needs, as appropriate
- Scope of Services - including program (i.e., curriculum, assessment, data gathering, parent involvement, health and family support)
- Program Evaluation Plan
- Continuous Improvement Plans (i.e., may integrate district school improvement plan, use of data)
- Community Needs Assessment
- Staff Development/Training Schedule
- Other resources/references/citations as appropriate

SIGNATORIES:

Name, Signature, Date

Name, Signature, Date

Name, Signature, Date

Name, Signature, Date

[other signatories as needed]

*May be referred to as Memorandum of Understanding, Memorandum of Agreement, Interagency Agreement

¹Elements taken from the *Head Start for School Readiness Act*, [PL110-134]; Sec. 642 (e) "Collaboration and Coordination;(5) "Enter into a memorandum of understanding..."

(NDE/HSSCO/Partner/1/1-20-11)For more information, contact [Eleanor Kirkland](#), Head Start Early Childhood Systems Director, Head Start-State Collaboration Office, Nebraska Department of Education.